

Alteryx Inspire 2024  
BOOTH #: \_\_\_\_\_

# Material Handling

## Choosing Your Carrier

Please carefully consider your carrier prior to booking your shipment(s) to and from the event. Various carriers are set up to operate on a certain schedule or with limited delivery procedures. Please be sure to review your carrier's policies. Some carriers will not deliver to a loading dock, some deliver without verification or signature of delivery. This may result in delays in delivery or additional fees.

**POV (Privately Owned Vehicle):** If you are delivering your materials to show site in your own vehicle, there may be Material Handling charges applied. Please refer to the Union Regulations in this kit and plan accordingly. T3 has jurisdiction over the loading dock based on these regulations.

## Rate Classifications

**Crated:** Material that is skidded or in any type of shipping container that can be unloaded at the dock with no additional handling required.

**Uncrated:** Material that is shipped loose or pad-wrapped, and/or unskidded machinery without proper lifting bars or hooks. The Advance Warehouse is not able to accept loose/unpackaged pieces; shipping crates, fibers, cartons and pallets are acceptable.

**Small Package:** A shipment of any number of pieces with a combined weight of 1-50 lbs that is received on the same day, from the same shipper and delivered by the same carrier at the same time.

## Additional Fees May be Applicable

**Late to Warehouse Fee:** Shipments arriving after Thursday, May 9, 2024 will be charged an additional 30%.

**Off Target Fee:** If your event has a targeted move in, you must schedule your delivery within your target time. If your freight is received Off Target, there will be an additional fee of 30% of your Material Handling costs for that shipment.

**Shipments Returned to Warehouse:** Shipments returned to the warehouse at close of the show will be charged an additional 30% per pound and must be picked up within 72 hours to avoid storage charges.

## Overtime/Double Time

- Overtime is before 8:00 am and after 4:30 pm, Monday-Friday, and all day Saturday. Double Time is all day Sunday and observed Union holidays.
- Based upon the Material Handling rates quoted, a 30% surcharge per pound for each occurrence will apply if:
  - Shipments are received on overtime.
  - Your advance shipment to the warehouse is received during straight time hours, but due to scheduling beyond T3 Expo's control, is moved into show site on overtime.
  - Shipments are loaded out on overtime.

## Outbound Shipping

- A Material Handling form MUST be filled out for any shipment leaving the Expo Hall. These forms can be picked up at the T3 Expo Service Desk. All accounts must be settled prior to requesting this form.
- Once you have filled out the Material Handling form and ALL of your booth materials are packed, labeled, and ready for shipping, please return the completed form to the T3 Expo Service Desk – **DO NOT LEAVE THIS FORM IN YOUR BOOTH SPACE.**

**Carrier Check-in:** All carriers must be checked in no later than Thursday, May 16, 2024 by 6:00 pm. If prior arrangements have not been made, the official show carrier will be on-site to coordinate or re-route shipments.

**UPS or Federal Express:** To use these carriers, you MUST have their shipping labels for each piece and schedule your pick up. Without these, your freight will NOT be picked up by either. If there is a Business Center on the property, it is recommended that you bring your items there.

**PLEASE NOTE:** There may be an additional fee from the facility for this service.

### Advance Shipments to T3 Expo Warehouse

Advance Shipments will be received at the Advance Warehouse beginning on Friday, April 5, 2024. Shipments arriving prior to this date may be refused.

#### Crated or Uncrated

Shipment Weight ..... x \$1.85/lb = \$ \_\_\_\_\_

**Small Package Shipment** - Total Shipment Weight 50 lbs or less

Small Package Shipment ..... x \$50.00 ea. = \$ \_\_\_\_\_

**Material Handling Estimate** ..... \$ \_\_\_\_\_

### Direct Shipments to Show Site

Direct shipments will be received starting on Monday, May 13, 2024 at 9:00 am. Shipments that arrive prior to this date may be refused by the The Venetian Expo as T3 Expo will not have possession of the venue prior to this date and time.

#### Crated or Uncrated

Shipment Weight ..... x \$1.95/lb = \$ \_\_\_\_\_

**Small Package Shipment** - Total Shipment Weight 50 lbs or less

Small Package Shipment ..... x \$50.00 ea. = \$ \_\_\_\_\_

**Material Handling Estimate** ..... \$ \_\_\_\_\_

# Shipping Addresses

## Advance Shipments to T3 Expo Warehouse

### Address

To: (Exhibiting Company Name)  
(Booth #)

For: Alteryx Inspire 2024

c/o: T3 Expo  
c/o: 1720 Raiders Way  
Henderson, NV 89052

### Information

Advance shipments will be accepted beginning on Friday, April 5, 2024 through Thursday, May 9, 2024 between the hours of 8:00 am – 4:00 pm.

Shipments received after Thursday, May 9, 2024 will be charged an additional 30% per pound.

Please note when overtime rates apply as stated on Material Handling pages.

## Direct Shipments to Show Site

### Address

To: (Exhibiting Company Name)  
(Booth #)

For: Alteryx Inspire 2024

c/o: T3 Expo  
c/o: The Venetian Expo (formerly Sands Expo)  
Venetian Ballroom  
201 Sands Avenue  
Las Vegas, NV 89169

### Information

Direct shipments are accepted starting on Monday, May 13, 2024 beginning at 9:00 am and throughout published event hours.

Please note when overtime rates apply as stated on Material Handling pages.

## Marshalling Yard Information

### Know Before You Go:

- All Carriers (except UPS and FedEx) must check in at the T3 Expo Marshalling Yard prior to being sent to show site.
- All Carriers must provide certified weights for each shipment. Failure to provide certified weights can cause delays.
- Carriers will be assigned a driver number after check-in & unloaded according to target times, then check-in times.

### Marshalling Yard Days and Hours of Operation

**Move-in:** Monday, May 13, 2024 | 6:00 am – 3:00 pm

**Move-out:** Thursday, May 16, 2024 | 1:00 pm – 6:00 pm

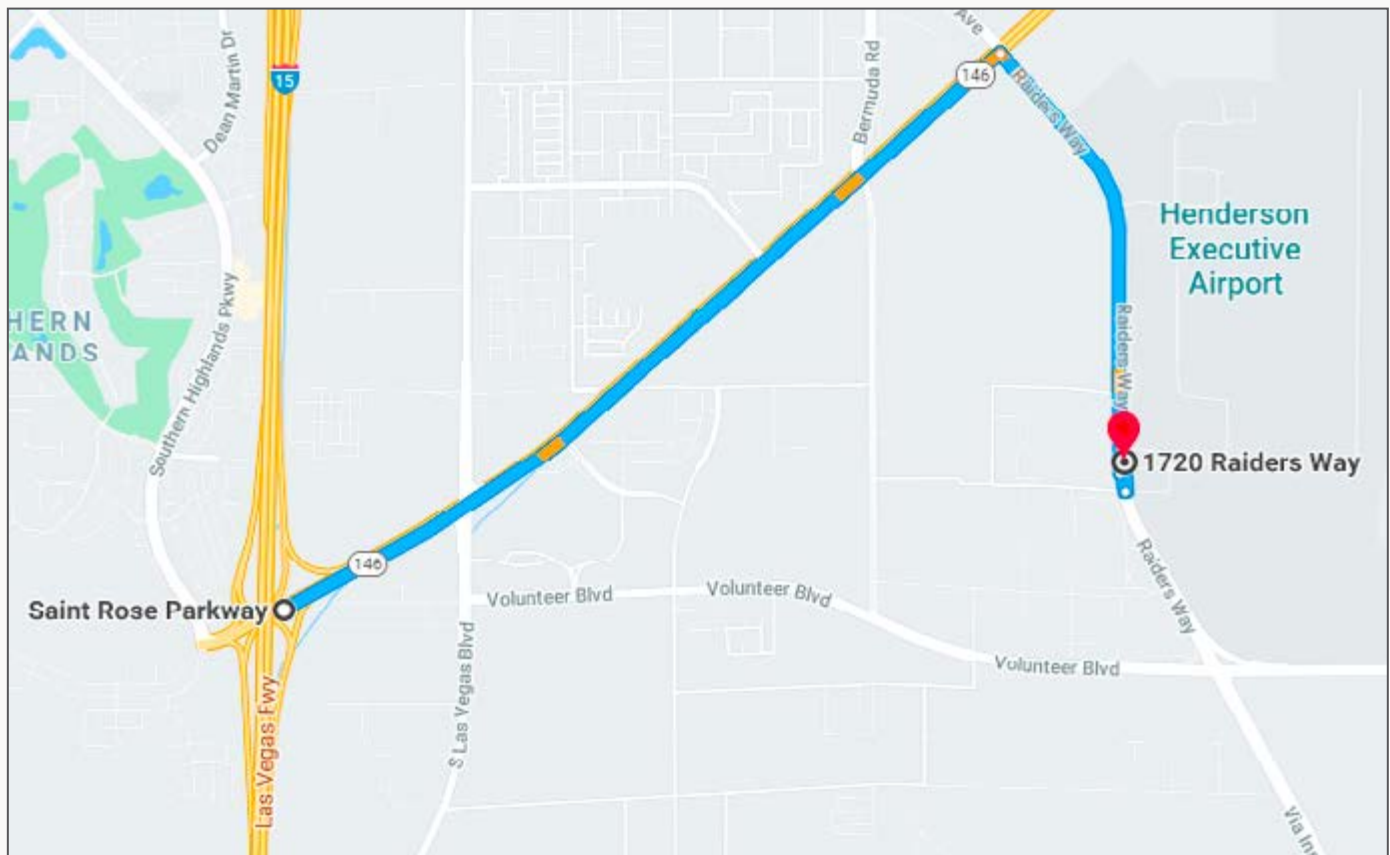
**Carrier Check-in Deadline:** Thursday, May 16, 2024 by 6:00 pm

For questions or additional information contact Brian Nilson [bnilson@t3expo.com](mailto:bnilson@t3expo.com) or Shawn Sifford [ssifford@t3expo.com](mailto:ssifford@t3expo.com).

**Warehouse Address:** 1720 Raiders Way, Henderson, NV 89052

### Directions to 1720 Raiders Way:

- From I -15 Freeway take Exit 27 to St Rose Pkwy
- Take St Rose Pkwy to Raiders Way
- Turn Right on Raiders Way 1.3 miles to T3 Expo



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# ADVANCE SHIPMENT

ACCEPTED FROM FRIDAY, APRIL 5, 2024 TO THURSDAY, MAY 9, 2024

To: \_\_\_\_\_

Exhibitor Name

c/o: T3 Expo  
c/o: 1720 Raiders Way  
Henderson, NV 89052



Event: **Alteryx Inspire 2024**

Booth #: \_\_\_\_\_

Piece #: \_\_\_\_\_ of: \_\_\_\_\_ pieces

# ADVANCE SHIPMENT

ACCEPTED FROM FRIDAY, APRIL 5, 2024 TO THURSDAY, MAY 9, 2024

To: \_\_\_\_\_

Exhibitor Name

c/o: T3 Expo  
c/o: 1720 Raiders Way  
Henderson, NV 89052



Event: **Alteryx Inspire 2024**

Booth #: \_\_\_\_\_

Piece #: \_\_\_\_\_ of: \_\_\_\_\_ pieces

These labels are provided for your convenience; please affix to each piece shipped to ensure proper delivery.

# DIRECT SHIPMENT

ACCEPTED BEGINNING MONDAY, MAY 13, 2024

To: \_\_\_\_\_

Exhibitor Name

c/o: T3 Expo

c/o: The Venetian Expo (formerly Sands Expo)

Venetian Ballroom

201 Sands Avenue

Las Vegas, NV 89169

Event: **Alteryx Inspire 2024**

Booth #: \_\_\_\_\_

Piece #: \_\_\_\_\_ of: \_\_\_\_\_ pieces

# DIRECT SHIPMENT

ACCEPTED BEGINNING MONDAY, MAY 13, 2024

To: \_\_\_\_\_

Exhibitor Name

c/o: T3 Expo

c/o: The Venetian Expo (formerly Sands Expo)

Venetian Ballroom

201 Sands Avenue

Las Vegas, NV 89169

Event: **Alteryx Inspire 2024**

Booth #: \_\_\_\_\_

Piece #: \_\_\_\_\_ of: \_\_\_\_\_ pieces

These labels are provided for your convenience; please affix to each piece shipped to ensure proper delivery.

