

Important Dates & Deadlines Checklist

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| Friday, April 19, 2024 | Requested Suite CAD Order Deadline |
| Wednesday, May 8, 2024 | Lead Retrieval Advanced Discount Deadline |
| Friday, May 17, 2024 | Presta™ Rental Exhibit Package Order Deadline |
| Friday, May 17, 2024 | Meeting Rooms Package Order Deadline |
| Friday, May 17, 2024 | Receiving at Advance Warehouse Begins |
| Friday, May 24, 2024 | Presta™ Rental Exhibit Package Artwork Submission Deadline |
| Friday, May 24, 2024 | Meeting Rooms Package Artwork Submission Deadline |
| Friday, May 24, 2024 | Exhibitor Appointed Contractor Form Deadline |
| Friday, May 31, 2024 | Presta™ Rental Exhibit Package Artwork Approval Deadline |
| Friday, May 31, 2024 | Meeting Rooms Package Artwork Approval Deadline |
| Thursday, May 30, 2024 | T3 Service Orders Advanced Discount Deadline |
| Thursday, May 30, 2024 | Custom Furniture Advanced Discount Deadline |
| Sunday, June 2, 2024 | Electrical Services Advance Discount Deadline |
| Monday, June 10, 2024 | A/V Services Advance Discount Deadline |
| Monday, June 17, 2024 | Last Day for Advanced Shipments to Arrive without Surcharges |
| Friday, June 21, 2024 | Direct Shipments to Show Site May Begin Arriving After 8:00 am |
| Sunday, June 23, 2024 | All Exhibits Must Be Set by 4:30 pm |
| Thursday, June 27, 2024 | All Carriers Must Check In by 8:00 am |